

ISPN Abstract Submission Guidelines

**2020 Annual Conference
March 25-28, 2020
Marriott Plaza San Antonio**

360-Degree Person-Centered Care in 2020

**General Abstract Submission Deadline is
September 13, 2019**

11:59 p.m. PT

**Student Posters: Submission Deadline is
October 24, 2019**

11:59 p.m. PT

Please develop abstract submissions around the Conference theme and suggested content listed below.

Suggested Content

The International Society of Psychiatric-Mental Health Nurses (ISPN) is offering a program of presentations and posters that addresses cutting-edge issues related to innovative clinical practice, education, research, and diversity in the psychiatric-mental health field.

Abstracts should be centered on the following broad concept areas:

- Psychiatric-Mental Health research, practice, leadership, education and/or psychopharmacology projects that demonstrate care coordination and strengthening care transitions ensuring that care is fully integrated to support the whole person and family.
- Psychiatric-Mental Health research, practice, leadership, education, and/or psychopharmacology projects that improve health and health services efforts in persons with multiple chronic conditions.
- Psychiatric-Mental Health research, practice, leadership, education and/or psychopharmacology projects that incorporate models of care for individuals with complexity including multiple chronic conditions, disability, and socioeconomic disadvantage that improve individual and population health while reducing disparities.

Annual Conference Objectives

At the end of this Conference, the participant should be able to:

- a. Apply person-centered, psychiatric-mental health care coordination to support persons and families through all points of healthcare service delivery.
- b. Apply evidence of psychiatric-mental healthcare projects and research to the needs of persons with multiple chronic conditions.
- c. Develop leadership strategies that address social justice for populations who experience health disparities, especially those who have multiple chronic conditions, disability, or socioeconomic disadvantage.

- d. Examine current psychopharmacology science that improves individual and population health, while reducing or improving disparities.

Types of Submissions

Annual Conference:

Abstracts will be sorted into five (5) categories:

- Education/Teaching Pedagogy
- Evidence-Based Practice
- Leadership Development
- Psychopharmacology
- Research

PHARMACOLOGY CONTENT

Pharmacology continuing education (CE) is designed to enhance the learner's ability to prescribe and/or monitor patients on pharmacotherapy. It includes topics such as pharmacokinetics and clinical applications of drugs. Pharmacology credit must be supported by an activity's objective(s) and detailed content. Incidental mention of drugs or a pharmacological treatment does not qualify for pharmacology credit.

For all categories, you will be asked to indicate how many estimated minutes of your CE activity will focus on pharmacology, on a scale of 0-180 minutes.

180 150 120 90 60 45 30 15 0

Presentation Content/Format

1. **Concurrent Sessions (60 minutes)** are focused on the presentation of a specific topic (e.g., research, clinical, administrative, education) that can be presented in a limited amount of time. Preference will be given to presentations that demonstrate active engagement of participants.
 - a. Research presentations – preference will be given to those presentations focusing on outcomes and implications to PMH practice.
 - b. Evidence-based practice presentations – preference will be given to those presentations that are case-based learning.
 - c. Education presentations – preference will be given to those presentations with direct correlation to teaching
 - d. Leadership presentations – preference will be given to those presentations offering methodologies to grow personal and professional leadership skills.
 - e. Psychopharmacology – preference will be given to those presentations focusing on a psychopharmacological issue related to a specific population.
2. **Symposium (3 hours)** is a meeting in which a group of people shares a collection of essays or papers on a particular subject. Preference will be given to abstracts providing an outline of content to be covered and demonstrating interactive teaching methods.
3. **Workshop (90 minutes)** is a meeting in which a group of people engages in intense discussion with facilitated activities and exercises on a particular subject. A workshop is generally more interactive, and participants have an opportunity to practice hands-on skill building. Preference will be given to abstracts that clearly meet the description above.

4. **Poster Presentation:** A poster presentation is an exhibit of a topic that provides a forum for one-to-one discussion with colleagues. Research in progress may be submitted as a poster before completion. Poster presenters will be provided a 4' high by 8' wide tack board to display their presentation. No audio-visual equipment may be used with the poster presentations.

Included in the presentation space must be a prepared heading for the top of the poster that includes the title and authors with lettering at least 1.5 inches high. A copy of the abstract should be posted, as well. Illustrations and text should be readable from a distance of six feet. The poster should be displayed in an organized fashion so that it is self-explanatory.

Poster presentations will be sorted into three categories:

1. **Research:** purely science and generation of new knowledge.
2. **Evidence-Based Practice** (includes evaluation or quality improvement projects of clinical care/practices or education): Issue of literature review will be decided based on the foci. (Research aimed to generate new knowledge OR Evidence-Based Practice if aimed to inform evaluation or quality improvement in clinical practice or education.)
3. **Student:** Research or Evidence-Based Practice.

Method of Submission

ISPN uses an online submission process. The online abstract submission process is divided into four information areas:

- Information related to the lead author
 - Information related to any co-authors
 - Information related to the abstract, audience, and presentation preferences
 - Speaker forms
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- All abstract submission field names with a red asterisk are **required fields and must be completed**. Once you start the abstract submission process you will need to finish. There is not a way to save and continue later.
 - All abstract submission information is posted to a database for a “blind review” by the ISPN Review Committee.
 - If there are changes that need to be made, the lead author can email conferences@ispn-psych.org through **September 13, 2019, at 11:59 p.m. PT**.
 - The lead author must communicate all presentation information to any co-authors that will be presenting with them at the Annual Conference.
 - Abstract title (maximum 50 words) should **not** contain identifying information such as author, organization, or region. Please use “Title” case. (e.g., My Abstract Title.)
 - Abstract content (maximum 350 words) should **not** contain identifying information such as author, institution, or region.
 - **Publications and Website Agreement:** You will be required to select whether or not you give permission for duplication of this abstract, along with any accompanying presentation handouts, for inclusion in the Conference proceedings and available for attendees to view on the ispn-psych.org website, and for their storage in the ISPN archives.
 - **Biosketch:** At the time of the abstract submission, the lead author will be required to supply a short intro/bio for the moderator to read as an introduction to the lecture(s).

- **Conflict of Interest:** The lead author will be required to complete and upload the Conflict of Interest form at the time of the abstract submission.
- The lead author must send the following link to all presenting co-authors who must also complete the form (in addition to a biosketch and Conflict of Interest form): [ISPN Co-Presenting Author Speaker Form](#)
- If you would like a copy of your submission, please print the summary page.
- Your abstract is not submitted until you click **submit** on the bottom of the summary page.

Review Process

The Abstract Review Committee determines an overall score after conducting a blind review based on the following criteria:

- Significance and innovative content
- Learning objectives related to abstract content
- Relevance and timeliness of content to psychiatric nursing practice
- Overall quality and program balance

Notification

Decisions will be made by late October and notification will be sent by email immediately following. Lead authors may contact the ISPN Office if they have not received notification by November 7, 2019. To protect the integrity of the review process, ISPN cannot release status information to co-authors or other third parties.

Decisions made by the Program Committee are final. Only the lead author will receive notification of abstract status.

Acceptance

All presenters are required to submit additional biographical and educational information upon acceptance. Lead authors are responsible for acquiring the above information from supporting authors. In support of ISPN, all speakers are required to register for the Conference.

Speaker Agreement

By returning the requested initial documents, speakers who are not submitting their papers for publication agree that abstract and Conference presentation handouts will be available to be published in the Conference materials on the ISPN website. **Deadline for the return of initial materials is March 10, 2019.** After this date, ISPN will not include your abstract in the program.

Those planning to submit their papers for publication should not include a slide of findings for publication in the Conference presentation handouts on the ISPN website. The speaker should instead share the findings orally at the Conference and can include the following wording on the slide: "This paper is being submitted for publication and, therefore, written findings will be included in that medium."